

A G E N D A

Community Advisory Commission

January 4, 2006
Milpitas City Hall Committee Meeting Room
455 E. Calaveras Blvd.
7:00 p.m.

I. Roll Call: Joselito Abelardo, Danny Fang, Chris Lee, Jenifer Lind,
Nestor Luna, Syed Mohsin, Marie Pham, Michael Queenan, and Craig Ranker
Alternates: Nelson Villegas, Reena Choudhury, and Oliver Wan

II. Seating of Alternates:

III. Pledge of Allegiance:

IV. Approval of Agenda:

V. Approval of Minutes: November 2, 2005

VI. Announcements:

VII. Citizen's Forum:

Members of the audience are invited to address the Commission on any subject not on tonight's agenda. Speakers are asked to supply their name and address for the record. Each person wishing to speak on an item before the CAC at a regular or special meeting shall be permitted to be heard once for a maximum of three minutes. Commissioners cannot respond to issues brought forward, but may request that the matter be placed on the agenda of a future meeting.

VIII. Liaison Reports

C. City Council Report Councilmember Polanski

IX. New Business

A. Subcommittee/Task Force Status Reports

- Neighborhood Preservation (Lee, Mohsin, Queenan, and Luna)
- Community Outreach (Lee and Queenan)

Recommendation: Discussion only, no action needed.

B. CAC 2006 Work Plan.

At the beginning of the year, the Commission develops a list of goals, in addition to their regular recurring tasks that they would like to accomplish during the next calendar year. The work plan is then presented to the City Council for their approval. The following is a draft list of the Commission's ongoing tasks and the prioritized short-term and long-term goals based on the approved 2005 Work Plan. Tasks like the Ethics First! Program, approval of the City Calendar

layout, non-denominational prayer study and the thank you activity/recognition for city staff have either been completed or deleted by the City Council. Next to the goals and projects is the month in which they typically occur. This should be reviewed and goals identified for the 2006 Work Plan.

Draft 2006 CAC WORK PLAN

Annual Recurring Tasks

1. Heritage tree nominations (January, May, October)
2. CDBG public hearing process (March)
3. Participate in Arbor Day – NBO booth and Tree City USA designation (April), Global Village, and 4th of July parade (July)
4. National Night Out (August)
5. Neighborhood Beautification Awards (September)
6. Tree trimming (November)
7. Work session for annual work plan (December)

Short-term Goals/Projects (prioritized)

1. Tree Planting – Complete a heritage tree ordinance (in progress) and promote tree planting through outreach and tree protection awareness
2. Neighborhood Preservation/Street Sweeping – Assess whether neighborhoods are overcrowded and recommend strategies to preserve neighborhoods (in progress)
4. Town Hall Meeting – Review to determine whether to continue hosting this Fall event
5. Associations Meeting – Develop an outreach program to neighborhood associations to obtain feedback on community issues

Recommendation: Identify and prioritize the short-term and long-term goals for the 2006 Work Plan to be forwarded to the City Council.

C. Heritage Tree Nominations.

The CAC Work Plan schedules the making of heritage tree nominations in January, May and October. The Tree and Planting Ordinance was revised by the City Council on December 6, 2005 to include a Heritage Tree Program. A copy of the revised ordinance is attached with the changes to the ordinance relating to heritage trees and groves highlighted in yellow. The major elements of the Heritage Tree Program are:

- That it is a program established to recognize and designate individual trees or groves of trees to promote appreciation of the trees and their benefit to the community and to nurture and protect the trees as part of the city's heritage.
- The Tree and Planting Ordinance protects all heritage trees or groves.
- That it is unlawful for any person other than City personnel in the performance of their duties to remove a heritage planting without first applying for a permit from the Public Works Department.
- A heritage tree designation may be applied by resolution of the City Council to individual trees or a grove of trees of any size or species within the City of Milpitas that are distinctive, of special historical value or significant community benefit.
- A tree or grove of trees may be designated as a heritage tree or heritage tree grove upon a finding that it is unique and of importance to the community due to any one of the following factors:
 1. It is an outstanding specimen or grove of a desirable species.

2. It is one of the largest or oldest trees or grove of trees in Milpitas.
 3. The tree or grove of trees possesses distinctive form, size, age, location and/or historical significance.
- A heritage tree designation may be requested by any person and with the written consent of the property owner.
 - Heritage tree designation may be removed by resolution of the City Council by its own motion, or by recommendation from the Community Advisory Commission upon written request by any person.
 - Unlawfully removed heritage trees or groves must be replaced with one or more trees which, in the opinion of the Public Works Department, will provide comparable economic, aesthetic, or environmental value at the site or by reimbursing the City for the value of the tree or grove as determined by a certified arborist.

Recommendation: Nominate any trees or groves of trees as heritage trees or heritage tree groves, if they meet any of the criteria/factors identified above, for consideration by the City Council.

D. Election of Officers.

According to the bylaws, new officers for the positions of Chair and Vice Chair are elected at the beginning of the year.

Recommendation: Nominate and vote for a new Chair and Vice Chair

X. Adjournment to February 1, 2006

In compliance with the Americans with Disabilities Act, individuals requiring accommodation for this meeting should notify the City 48 hours prior to the meeting by calling the Community Advisory Commission (CAC) Recording Secretary at (408) 586-3076, or by calling TDD (408) 586-3013. The CAC Secretary will upon request provide to the visually impaired a recorded agenda or minutes on standard cassette or printed in large type.

KNOW YOUR RIGHTS UNDER THE OPEN GOVERNMENT ORDINANCE

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and other agencies of the City exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and the City operations are open to the people's review. FOR MORE INFORMATION ON YOUR RIGHTS UNDER THE OPEN GOVERNMENT ORDINANCE OR TO REPORT A VIOLATION OF THE ORDINANCE, CONTACT THE OPEN GOVERNMENT COMMISSION at the City Attorney's office at the Milpitas City Hall, 455 E. Calaveras Blvd, Milpitas, CA 95035.

E-mail: rpioroda@ci.milpitas.ca.gov

Fax 408/586-3030

Phone 408/586-3000

A free copy of the Open Government Ordinance is available from the City Clerk's Office or by visiting the City's website www.ci.milpitas.ca.gov Select Open Government Ordinance under News Features